

- a. To request from the proper officials of any public agency, including the Board of Aldermen, the County of Buncombe, all public utilities, and any State or Federal agency, its plans for public buildings, facilities, or projects in Woodfin and its environs.
- b. To review such plans and to make the recommendations regarding their aesthetic suitability to the appropriate agency or governing board and to the Board of Aldermen. The Appearance Commission shall review such plans in a prompt and expeditious manner. All recommendations of the Commission with regard to any public project shall be in writing, and copies of said recommendations shall be transmitted promptly to the Woodfin Board of Aldermen.
- c. To formulate and recommend to the Planning Board and Board of Aldermen such ordinances and amendments to existing ordinances, as will, in the opinion of the Commission, serve to enhance the appearance of Woodfin and its environs.
- d. To direct Town officials' attention to needed enforcement of any ordinance which in any way may affect the appearance of the Town.
- e. To seek, through any appropriate means, voluntary adherence to the standards and policies of its plans.
- f. To study and to make recommendations to the Board of Aldermen concerning implementation of the powers conferred upon the Town by Chapter 160-A of the Session Laws of 1971.
- g. To enter, in the performance of its official duties and with the permission of the property owner, upon private lands and make examinations or surveys.
- h. To promote public interest in and an understanding of its recommendations, studies, and plans, and to that end to prepare, publish, and distribute to the public such studies and reports as will, in its opinion, advance the cause of improved community appearance.
- i. To conduct such public meetings and hearings as may in its judgment be deemed necessary, giving reasonable notice to the public thereof.
- j. To conduct an annual meeting at which the programs, progress, problems, and policies of the Commission shall be presented, and which the public at large shall be invited to express itself on matters relating to the Town's appearance.

SECTION 4. Staff.

Within the limits of funds available to it, the Appearance Commission may recommend to the Board of Aldermen, as may be appropriate: (1) Employment of a Director and such other employees and staff as may be necessary for the performance of the duties authorized herein and advise the Board of Aldermen regarding the compensation and regulations affecting the working conditions of such employees;